



DEPARTMENT OF THE ARMY
342nd MILITARY POLICE BATTALION
261 EAST 19TH STREET, BLDG. 1000
FORT LEONARD WOOD, MISSOURI 65473-5600

REPLY TO
ATTENTION OF

IMNW-LNW-ESP

NOV 10 2005

MEMORANDUM FOR The 342nd Military Police Battalion

SUBJECT: 342nd Military Police Battalion Command Policy #1 (Open Door Policy)

1. Each member of this battalion may consult directly with me. There are, however, certain circumstances in which I may have to delay the meeting in order to carry out my appointed responsibilities. Most problems, however, are handled most efficiently and effectively at the lowest possible level of the chain of command; I highly encourage this means as the first resort to problem resolution.
2. When making appointments to see me, enlisted personnel will first inform the battalion Command Sergeant Major of concerns. All personnel are required to consult their chain of command prior to making an appointment with my office.
3. Military and civilian personnel will not, unless legal considerations prevent this, be prohibited or discouraged from making appointments to see me. My open door policy is in effect at all times.

A handwritten signature in black ink, appearing to read "M. D. Blackwell", is written over the typed name.

MICHAEL D. BLACKWELL
LTC, MP
Commanding